

AUBURN-LEWISTON MUNICIPAL AIRPORT

Operations Supervisor

The Auburn Lewiston Municipal Airport is offering a great opportunity for an Operations Supervisor. Under the general direction of the Airport Manager, the Operations Supervisor directs, co-ordinates and oversees the operations and maintenance of the airport. The position includes responsibility for the fixed base operations, providing fueling and other services to aircraft, administrative duties such as responding to inquiries and concerns from airport users and the community, coordinating and assigning duties and trainings for airport operations staff as well as managing their performance, addressing complaints and finds resolutions. Additionally, the position supervises, repairs, and maintains the airport grounds and facilities, promotes and ensures compliance with all FAA safety standards to promote a safe working environment, responds to emergencies and works closely with the Emergency Response agencies, and other duties as assigned.

The ideal candidate should have at least 24 months of supervisor experience in operations, security and safety in an industrial or aviation setting; must have a valid Maine Class B license or the ability to obtain one within 6 months of hire with in-house training; must be able to pass a 10-year criminal background check and maintain security clearances; must be able to meet the FAA drug and alcohol requirements. The position requires a high school diploma or the GED equivalent and at least 1 year of college, technical or management training, preferably in aviation or a similar management related field. Candidate must be able to lift up to 60 pounds and be able to walk on rough surfaces on a routine basis; must be able to tolerate extreme weather conditions.

The salary range for this position is \$65,000 to \$75,000 and is contingent on experience. The Auburn Lewiston Airport offers an excellent benefits package, including paid holidays, vacation, sick time, health, life, dental, and more.

Interested parties should submit a cover letter and resume to Chandra Elliott at celliott@auburnmaine.gov Review of resumes will start immediately and will continue until the position is filled.